

## Regulation of the Central Bureau of Weights and Measures

Governing Rules, Procedures and Conditions in relation to Submission of Application for  
Inspecting and Providing Verification of Measuring Instrument via Electronic Means,  
B.E. 2566 (2023)

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Whereas Article 29, Article 25 and Article 34 of the Measurement Act, B.E. 2542 (1999) and Article 30 of the Measurement Act, B.E. 2542 (1999) as amended by the Measurement Act (No. 3), B.E. 2557 (2014) prescribe that a measuring instrument shall be inspected and verified by a competent official, especially the measuring instrument which is used in buying and selling or exchanging goods with other person, or in providing the measurement service or in the use of the measuring instrument for the purpose of calculating remuneration, tax and fee, including in the case where the term of verification of the measuring instrument shall expire. In this regard, a business operator of measurement or a possessor of a measuring instrument shall bring the measuring instrument to the competent official to inspect for providing verification within a specified period of time.

In order to add a channel of facilitation to a service recipient in submitting an application for inspecting and providing verification of the measuring instrument by the competent official via the system of measurement work, and in order that the submission of the application shall be in good order, systematic, and there are guidelines in the same direction, the Director-General of the Department of Internal Trade therefore issues this Regulation, as follows.

**Article 1.** This Notification shall come into force as from the day following the date of its publication onwards.<sup>1</sup>

**Article 2.** In this Regulation,

“applicant” means a business operator of manufacturing, importing, selling, repairing measuring instruments, a possessor of measuring instruments or a measurement service provider, including an appointee of the aforesaid persons.

**Article 3.** A person who has an intention to apply for the inspection for providing the verification of the measuring instrument via the system of measurement work shall

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<sup>1</sup> Published in the Government Gazette, Volume 140, Special Part 179 d, Page 1, dated 25<sup>th</sup> July B.E. 2566 (2023).

submit an application for using the system of measurement work together with documents or evidence as specified in Form ChorVor. 001 as attached to this Regulation to present and verify an identity to a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade, **by** electronic mail (email).

**Article 4.** When the competent official has already received the application together with documents or evidence under Article 3, he/she shall examine the correctness and completeness of the application and documents or evidence. If he/she considers that the application and documents or evidence are incorrect or incomplete, he/she shall notify the applicant to revise the application or to submit additional documents or evidence for correctness and completeness within seven working days as from the date of being notified.

If the applicant fails to take action within a period as specified in paragraph one, it shall be deemed that the applicant discards the application and the competent official shall dispose of the aforesaid application.

When the competent official has considered that the application and documents or evidence are correct and complete, he/she shall enable the system of measurement work to notify the result of application to the electronic mail (email) as specified by the applicant, and to inform a username in order that the application can register for accessing the system of measurement work.

**Article 5.** When the applicant has already been notified the result of application and the username under Article 4, the applicant shall access the system of measurement work ([www.cbwmthai.org](http://www.cbwmthai.org)), and register under the notified username, and reset the password for accessing the system of measurement work. The applicant shall have responsibility to maintain the confidentiality of the aforesaid username and password. The applicant shall not permit nor act by any other means or let other person know about the username and the password.

The applicant shall promptly notify a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade, or the Branch Bureau of Weights and Measures which has jurisdiction in a province in which the applicant has a domicile or the place of business operation is located, when he/she has acknowledged that the aforesaid username and password are known or stolen to be used by other person by giving a notification in writing. Or, in the case of necessity and urgency, the notification shall be given by facsimile, and the written notification shall be given to the competent official within the following working day.

The applicant is unable to cite the reason under paragraph two to deny the relation of the applicant to the electronic information which the competent official has already received before the applicant gives the notification under paragraph two to the competent official.

**Article 6.** A change in the username or the name of a person to gain access to the system of measurement work as already notified by the applicant shall be proceeded under Article 3 together with specifying the reason and necessity. And provisions in Article 4 and Article 5 shall be applied *mutatis mutandis*.

**Article 7.** The applicant who has already taken action under Article 5 and wishes to apply for the inspection for providing the verification of the measuring instrument shall submit an application for the inspection for providing the verification of the measuring instrument in accordance with Form ChorVor. 3010 as attached to this Regulation to a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade or the Branch Bureau of Weights and Measures. The application shall be submitted via the system of measurement work.

**Article 8.** When the applicant has already submitted the application for the inspection for providing the verification under Article 7 and wishes to cancel the inspection for providing the verification of the measuring instrument shall submit an application for the cancellation of the inspection for providing the verification of the measuring instrument in accordance with Form ChorVor. 3011 as attached to this Regulation to a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade or the Branch Bureau of Weights and Measures. The application shall be submitted via the system of measurement work within three working days prior to the date of appointment to inspect the measuring instrument for providing the verification by the competent official.

**Article 9.** The applicant who wishes to apply for an extension of the period of the submission of the application for the inspection for providing the verification of the measuring instrument as prescribed by the law governing measurement shall submit an application for an extension of the period of the submission of the application for the inspection for providing the verification of the measuring instrument together with specifying the reason and necessity in accordance with Form ChorVor. 3012 as attached to this Regulation to a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade or the Branch Bureau of Weights and Measures. The aforesaid application shall be submitted via the system of

measurement work within ten working days prior to the expiration of the period of the submission of the application for the inspection for providing the verification of the measuring instrument before selling the measuring instrument, taking possession or making delivery to an owner as prescribed by the law governing measurement, as the case may be.

**Article 10.** The applicant under Article 3, or the person submitting the application for the inspection for providing the verification under Article 7, or the person submitting the application for the cancellation of the inspection for providing the verification under Article 8, or the person submitting the application for an extension of the period under Article 9, who wishes to appoint other person to proceed on his/her behalf shall submit an application together with a power of attorney to which stamp duties are affixed correctly and completely pursuant to the stipulation in the Revenue Code and the copies of the identification card of an appointor and an appointee which are certified correct copy.

**Article 11.** In the case of being unable to submit the application for the inspection for providing the verification under Article 7 or the application for the cancellation of the inspection for providing the verification under Article 8 or the application for an extension of the period under Article 9 via the system of measurement work by whatsoever reason, it is required to submit an application together with documents or evidence (if any) to a competent official at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade or the Branch Bureau of Weights and Measures which has jurisdiction in a province in which the applicant has a domicile or the place of business operation is located.

**Article 12.** When a competent official has already received the application for the inspection for providing the verification under Article 7 or the application for the cancellation of the inspection for providing the verification under Article 8, he/she shall examine and consider the correctness and completeness of the application together with documents or evidence (if any). In the case of incorrectness or incompleteness in his/her opinion, it is required to notify the applicant to give an explanation or to submit additional documents or evidence for correctness and completeness within seven working days as from the date of being notified.

If the applicant fails to take action within a period as specified in paragraph one, it shall be deemed that the applicant discards the application and the competent official shall dispose of the aforesaid application.

In the case where the application and documents or evidence under paragraph one are correct and complete, the competent official shall make an appointment of the date to carry out the inspection for providing the verification of the measuring instrument according to the application, and notify the applicant of the appointment date by electronic mail (email) as specified by the applicant.

**Article 13.** When a competent official has already received the application for an extension of the period under Article 9 and correct and complete information under the application, the competent official shall draw a conclusion and make comments with reasons to present to the Director-General of the Department of Internal Trade or a person entrusted by the Director-General of the Department of Internal Trade **for further consideration.**

When the Director-General of the Department of Internal Trade or the person entrusted by the Director-General of the Department of Internal Trade has already considered the application for an extension of the period under paragraph one, the competent official shall notify the result of the aforesaid consideration in writing and send the notification by electronic mail (email) as specified by the applicant within seven working days as from the date when the Director-General of the Department of Internal Trade or the person entrusted by the Director-General of the Department of Internal Trade completes the consideration.

**Article 14.** As for the submission of the application for the inspection for providing the verification of the measuring instrument under Article 7, the application for the cancellation of the inspection for providing the verification under Article 8 or the application for an extension of the period under Article 9, it shall be deemed that the date when a competent official receives the electronic information via the system of measurement work is the date of declaring an intention to submit the application.

In the case of force majeure, obstruction or any other cause which makes a competent official not to receive the application under paragraph one, the applicant is unable to raise such cause not to comply with the law governing measurement via other channel.

**Article 15.** The submission of the application for the inspection for providing the verification of the measuring instrument under Article 7, the application for

the cancellation of the inspection for providing the verification under Article 8 or the application for an extension of the period under Article 9 **shall be mainly made via the system of measurement work**. In the case of being unable to make via the system of measurement work for whatsoever reason, it is required to submit at the Central Bureau of Weights and Measures (the Measurement Division), the Department of Internal Trade or the Branch Bureau of Weights and Measures which has jurisdiction in a province in which the measuring instrument under the application is located.

**Article 16.** The Director-General of the Department of Internal Trade shall have charge and control of the execution of this Regulation.

Given on the 19<sup>th</sup> Day of June B.E. 2566 (2023)

Wattanasak Sur-iam

Director-General of the Department of Internal Trade