

## Notification of the Central Bureau of Weights and Measures

Regarding Training Course and Issuance of Certificate  
in Completion of Measurement Training<sup>1</sup>

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Whereas the Minister of Commerce issued the Ministerial Regulation Laying down Rules Governing Business Operation in respect of Measurement and Registration of Identification Mark, B.E. 2563 (2020), becoming effective as from 19<sup>th</sup> April B.E. 2564 (2021) onwards. This Ministerial Regulation has prescribed that a person with an intention to run the business of the manufacture, import or repair of measuring instruments is required to employ the personnel who have knowledge and capability and receive a certificate in the completion of training issued by the agency that is stipulated by the Central Bureau of Weights and Measures. The Central Bureau of Weights and Measures has subsequently issued the Notification prescribing that the Central Bureau of Weights and Measures shall be the agency who shall provide the training and issue the certificate in the completion of measurement training.

In order that the measurement training as to be given to the personnel of the business operator of the manufacture, import or repair of the measuring instruments shall be in the same standards, the Director-General of the Department of Internal Trade therefore issues this Notification, as follows.

**Article 1.** This Notification shall come into force as from the date of its publication onwards.

**Article 2.** In this Notification,

“training agency” means the agency who shall provide the training and issue the certificate in the completion of measurement training as stipulated by the Central Bureau of Weights and Measures,

“course” means the training course on the business operation in respect of the manufacture, import or repair of the measuring instruments according to the law governing measurement,

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<sup>1</sup> Published in the Government Gazette, Volume 139, Special Part 151 d, Page 4, dated 28<sup>th</sup> June B.E. 2565 (2022).

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“certificate” means the certificate in the completion of measurement training to be issued to the personnel of the business operator of the manufacture, import or repair of the measuring instruments,

“measuring instruments” mean weighing machines, volume measuring tools and measurers.

**Article 3.** A person who has an intention to attend the training and to receive the certificate shall submit an application under Form ChorVor. 17-201 as attached to this Notification to the training agency by electronic means mainly. In the case of being unable to operate via electronic means for any reason whatsoever, it is required for the person to submit the application at the office of the training agency.

Chapter 1  
Course

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**Article 4.** The course on the business operation in respect of the manufacture of the measuring instruments shall have a period of the training not less than 3 hours. The course shall be composed of the following subjects in relation to the business operation in respect of the manufacture:

(1) the fundamentals of the law governing measurement and its relevant subordinate legislation, and guidelines,

(2) the feature and type of a prototype or a standard to be used to calibrate the measuring instruments,

(3) the inspection for providing the verification of the measuring instruments at a basic level,

(4) the procedure for filing an application to a competent official for providing the verification or for exempting from the verification of the measuring instruments, and making the payment of fees.

**Article 5.** The course on the business operation in respect of the import of the measuring instruments shall have a period of the training not less than 3 hours. The course shall be composed of the following subjects in relation to the business operation in respect of the import:

(1) the fundamentals of the law governing measurement and its relevant subordinate legislation, and practical guidelines,

(2) the procedure for submitting a request for a letter of permission to take the instruments out of the customs station,

(3) the feature and type of a prototype or a standard to be used to calibrate the measuring instruments,

(4) the inspection and the verification of the measuring instruments at a basic level,

(5) the procedure for filing an application to a competent official for providing the verification or for exempting from the verification of the measuring instruments, and making the payment of fees.

**Article 6.** The course on the business operation in respect of the repair of the measuring instruments shall have a period of the training not less than 3 hours. The course shall be composed of the following subjects in relation to the business operation in respect of the repair:

(1) the fundamentals of the law governing measurement and its relevant subordinate legislation, and guidelines,

(2) the feature and type of a prototype or a standard to be used to calibrate the measuring instruments,

(3) the inspection for providing the verification of the measuring instruments at a basic level,

(4) the procedure for filing an application to a competent official for providing the verification or for exempting from the verification of the measuring instruments, and making the payment of fees.

## Chapter 2

### Test and Assessment of Training

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**Article 7.** A person who requests the certificate shall take action according to criteria, as follows:

- (1) to attend the training according to the specified course,
- (2) to take a written test.

**Article 8.** A person who attends the training shall pass the test by gaining marks in the test not less than 60 percent in each subject. And the person is required to pass every subject, he or she shall be deemed to pass the test.

**Article 9.** In the case where a person who takes the test fails in any subject, he or she shall take the test one more time in that subject on the day of taking the test. If the person still fails the test, he or she shall take another test in that subject. In this regard, the training agency is required to give him or her an appointment note for taking a new test within a specified period of time but not exceeding fifteen days as from the date of taking the first test. And in the case of after a lapse of such a period, the person shall submit an application for attending the training again. In this regard, the provisions of Article 3, Article 4, Article 5, Article 6, Article 7 and Article 8 shall be applied *mutatis mutandis*.

### Chapter 3

#### Issuance of Certificate

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**Article 10.** The certificate shall show at least the following details:

(1) the number of the certificate consisting of seven digits which shall be divided into three groups by showing as follows: “X-XXXX-YY”,

(a) the 1<sup>st</sup> group (X) consisting of English letters in upper case, indicating the course that a person completes the training as follows:

the letter P means the training course on the business operation in respect of the manufacture of the measuring instruments,

the letter I means the training course on the business operation in respect of the import of the measuring instruments,

the letter R means the training course on the business operation in respect of the repair of the measuring instruments,

(b) the 2<sup>nd</sup> group (XXXX) consisting of four digits, indicating No. of the certificate, by classifying according to the type of the certificate, e.g. 0001 representing No. 1, 0099 representing No. 99, 0110 representing No. 110, 1001 representing No. 1001,

(c) the 3<sup>rd</sup> group (YY) consisting of two digits, indicating the last two digits of Buddhist Era when the certificate is issued, e.g. 64 representing 2564 Buddhist Era,

(d) to use a hyphen or a dash (-) between the course that a person completes the training, No. of the certificate and the last two digits of Buddhist Era sequentially,

(2) the name of a person who passes the course, by putting the name and surname of the person who passes the course,

(3) the type of the course that a person completes the training, by putting the following names of the course:

Name “Training Course on Business Operation in respect of Manufacture of Measuring Instruments”

Name “Training Course on Business Operation in respect of Import of Measuring Instruments”

Name “Training Course on Business Operation in respect of Repair of Measuring Instruments”

(4) the date of issuing the certificate, by putting a date, a month in a full name and Buddhist Era,

(5) the expiry date of the certificate, by putting a date, a month in a full name and Buddhist Era,

(6) the signature of a person who issues the certificate, by signing the name of the person who issues the certificate, and typing the name, surname and position of the person who issues the certificate under the signature.

**Article 11.** The certificate under Article 10 shall be in accordance with Form ChorVor. 17-202 as attached to this Notification.

**Article 12.** The Director-General or an official who is entrusted by the Director-General shall be the person who signs the certificate.

**Article 13.** The certificate shall last for 2 years as from the date of issuing the certificate.

**Article 14.** In the case where the certificate is lost, destroyed or materially defective, a certificate holder shall file an application for a certificate substitute to the training agency together with documents or evidence as specified in Form ChorVor. 17-203 as attached to this Notification within fifteen days as from the date of knowing of such loss or destruction.

In the case where the training agency has already checked the application for a certificate substitute and documents or evidence and found that they are correct and complete, the training agency shall issue the certificate substitute to the applicant by using Certificate Form, whereby the wording “a certificate substitute” shall be stated at the top of the certificate.

Given on the 14<sup>th</sup> Day of January B.E. 2565 (2022)

Wattanasak Sur-iam

Director-General of the Department of Internal Trade